

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at www.tachi-yokut-nsn.gov

Job Requisition Form

Department: Environmental Protection

Position to be filled: Solid Waste Coordinator

Required Qualifications/Essential Duties:

- High School Diploma or GED; - Required
- Experience with environmental programs such as water, air, and solid waste management;
- Must Obtain (Solid Waste Certificate) **within the 6 months of hire; - Required**
- Must Obtain HAZWOPER (Hazardous Waste Operations Emergency Response) **within the 6 months of hire certification;- Required**
- Valid California Driver License – **Required**
- Must be insurable by company's insurance carrier and maintain throughout employment – **Required**
- Interested in improving the Environmental awareness of the residents of the Santa Rosa Rancheria;
- Track Departmental recyclables;
- Data entry;
- Research and improve current Tribal Recycling Program;
- Perform back-up duties for the air quality and water quality program;
- Assist with recycling, mulching, composting, hazardous waste, and other waste stream tasks;
- Develop and implement a Reservation-wide solid waste management program;
- Conduct public outreach through newsletters, meetings, workshops, etc.;
- Work with other Tribal Departmental programs, the Tachi Palace Casino, Coyote Entertainment Center and/or other programs;
- Willingness to complete training courses if necessary;
- Be able to travel when needed;
- Responsible for assisting with other EPA programs if necessary;
- Proficient in office equipment operation;
- Experience using forklifts and front-end loaders preferred;
- Move heavy objects such as refuse containers weighing 50 pounds or more;
- Perform manual labor for extended periods of time in a variety of weather conditions;
- Work cooperatively with other Tribal employees;
- Perform other related duties as assigned.
- Work cooperatively with other Tribal employees.
- Perform other related duties as assigned.

Reports To: Director
Starting Rate of Pay: \$23.00 per hour (Non-Exempt)
Approximate Hours: 40+ hours per week
Posted: February 3, 2022
Deadline: Open Until Filled

Department Director Date

Human Resources Director Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.