

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at www.tachi-yokut-nsn.gov

Job Requisition Form

Position to be filled: Environmental Specialist

Department: Environmental Protection

Required Qualifications/Essential Duties:

- Must have High School Diploma or General Education Degree (GED) plus a 1 year working in Environmental Protection (may be substituted with college course).
- Must have valid California Driver License – **Required**
- Must be insurable by companies’ insurance carrier and maintain throughout employment – **Required**
- Indoor & Outdoor Air Quality Certificate- **Required** (or must obtain in 6 months of hire)
- Assist in Carrying out Solid Waste, Air, and Water Quality Monitoring, Community Education and outreach, and recycling Programs;
- Implement Air Quality, water Quality, Solid Waste, and recycling outreach and training programs to employees, children and community members.
- Implement environmental projects relative to environmental resources on Santa Rosa Rancheria;
- Identify potential problem areas environmental projects and programs implemented on the Santa Rosa Rancheria;
- Prepare reports to summarize data and perform cost-effective purchase analysis;
- Drive to various point to ensure appropriate action are followed according to policies and procedures;
- Determine and ensure the kinds and amounts of chemicals to be use in air, water, and solid waste system;
- Ensure Solid Waste treatment, equipment, and supplies procurement;
- Assist EPA Administration Assistant as needed;
- Drive to Training and/or Testing sites;
- Drive company vehicles or personal vehicles to conduct business on behalf of the E.P.A Department
- Other Duties as assigned.

Reports To: Director

Starting Rate of Pay: \$18.00 per hour (Non-Exempt)

Approximate Hours: 40+ hrs per wk

Updated: October 7, 2020

Deadline: Open Until Filled

Department Director Date

Human Resources Director Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.