

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at www.tachi-yokut-nsn.gov

Job Requisition Form

Department: Tribal Social Services

Position to be filled: Mental Health Counselor

Required Qualifications/Essential Duties:

- Must have Master's Degree Social work or another source of study acceptable to the state of California Board of Behavioral Science.
- Must be insurable through companies' carrier and maintain throughout employment
- Must have liability insurance to practice.
- Meet the clinical supervisor requirements set by the California Board of Behavioral Science;
- Certified to provide BBS approved Clinical Supervision to AMFT/ASW interns
- Assist Tribal Social Services Director and other Tribal Social Services, staff.
- Update case status reports daily and provide weekly reports and specialized reports as needed.
- Practice the Tachi-Yokut culture, and established Tribal/Departmental policy and procedures.
- Maintain a caseload
- Maintain the knowledge and practice of Substance Abuse Treatment. SRR adapts and abides by local, state, and federal laws to provide services.
- Maintain knowledge and practice of Mental Health Treatment modalities per local, state, and federal practices.
- Abide by Therapeutic ethical code of conduct.
- Maintain client/tribal member records according to HIPPA and 42 CFR. Adheres to all confidentiality standards.
- Knowledge of appropriate techniques, methods, and practice working with Native Americans.
- Knowledge of strategies for effectively working with at-risk youth, substance abuse disorder (Co-Occurring,) family, and couple therapy.
- Evaluate clients and formulate a treatment plan.
- Ensures appropriate and comprehensive documentation within an EHR system.
- Complete appropriate documentation requesting per-diem for travel when necessary.
- Assess clients who are referred by outside agencies such as probation, CPS, and or parole.
- Work with the community, public or private resources, and other organizations as appropriate in the delivery of client services.
- Stay current with counseling practices, modalities, and certifications by attending the necessary trainings, workshops, and submitting a request for certification or re-certification as needed.
- Prepare court report promptly if needed. May attend court hearings as needed at the director's discretion.
- Perform other work-related duties, as assigned.

Reports to: Director

Starting Rate of Pay: \$61,348.00 (Exempt)

Approximate Hours: 40+ Hours per week

Date Posted: April 20, 2021

Deadline: Open Until Filled

Department Director Date

Human Resources Director Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.