

SANTA ROSA RANCHERIA TACHI YOKUT TRIBE

A FEDERALLY RECOGNIZED TRIBE

HUMAN RESOURCES DEPARTMENT

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at www.tachi-yokut-nsn.gov

Job Requisition Form

Department: Tribal Social Services

Position to be filled: Mental Health Counselor

Required Qualifications/Essential Duties:

- Graduation from an accredited college or university with a Master's Degree in Social work or another source of study acceptable to the state of California Board of Behavioral Science.
- Valid Licensed Clinical Social Worker (LCSW), or Licensed Marriage and Family Therapist (MFT). Licensed issued by the state of California, Department of Consumer Affairs, Board of Behavioral Science. 2 years' experience with licensure. Experience working within the Native American community. Cultural competency theory practice and its application.
- Assist Tribal Social Services Director and other Tribal Social Services, staff.
- Update case status reports daily and provide weekly reports and specialized reports as needed.
- Practice the Tachi-Yokut culture, and established Tribal/Departmental policy and procedures.
- Maintain a caseload
- Maintain the knowledge and practice of Substance Abuse Treatment. SRR adapts and abides by local, state, and federal laws to provide services.
- Maintain knowledge and practice of Mental Health Treatment modalities per local, state, and federal practices.
- Abide by Therapeutic ethical code of conduct.
- Maintain client/tribal member records according to HIPPA and 42 CFR. Adheres to all confidentiality standards.
- Knowledge of appropriate techniques, methods, and practice working with Native Americans.
- Knowledge of strategies for effectively working with at-risk youth, substance abuse disorder (Co-Occurring,) family, and couple therapy.
- Evaluate clients and formulate a treatment plan.
- Work with a multi-disciplinary team.
- Provide crisis intervention services.
- Maintain Department case files and contact notes per the departmental guidelines.
- Ensures appropriate and comprehensive documentation within an EHR system.
- Complete appropriate documentation requesting per-diem for travel when necessary.
- Assess clients who are referred by outside agencies such as probation, CPS, and or parole.
- Conduct individual sessions and groups.
- Work with the community, public or private resources, and other organizations as appropriate in the delivery of client services.
- Stay current with counseling practices, modalities, and certifications by attending the necessary trainings, workshops, and submitting a request for certification or re-certification as needed.
- Prepare court report promptly if needed. May attend court hearings as needed at the director's discretion.
- Perform other work-related duties, as assigned.

Reports to: Director
Starting Rate of Pay: \$61,360.00 (Exempt).
Approximate Hours: 40+ Hours per week
Date Posted: October 11, 2022
Deadline: Open until filled

Department Director Date

Human Resources Director Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.