

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at [www.tachi-yokut-nsn.gov](http://www.tachi-yokut-nsn.gov)

### Job Requisition Form

**Department:** Cultural

**Position to be filled:** Cultural Monitor Specialist I

**Required Qualifications/Essential Duties:**

- Must have High School Diploma or General Education Degree (GED) plus three to five months related experience in Archeology and/or Anthropology; **REQUIRED**
- Must have Valid California Driver's License – **REQUIRED**
- Must be insurable by Companies insurance carrier and maintain throughout employment- **REQUIRED**
- Observe and monitor construction sites and developments on the Santa Rosa Rancheria or other sites assigned;
- Prepare and present presentations;
- Participate in re-burial of ancestral human remains;
- Prepare reports on any findings;
- Make recommendations to various organizations that in pertains to for the proper removal or disposal of any cultural resources found on any of the sites;
- Communicate well with other organizations and/or representatives;
- Follow procedures according to laws and codes that apply;
- Implement the laws and codes with other organizations;
- Drive to various sites to monitor construction sites or to museums, and/or trainings.
- Drive company vehicle or personal vehicle to conduct business on behalf of the Cultural Department
- Other duties as assigned;

**Reports To:** Director

**Starting Rate of Pay:** \$16.50 per hr. **(Non-Exempt)**

**Approximate Hours:** Full Time

**Date Posted:** April 8, 2021

**Deadline:** Open Until Filled

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Department Director Date

\_\_\_\_\_  
Human Resources Director Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.