

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at [www.tachi-yokut-nsn.gov](http://www.tachi-yokut-nsn.gov)

### Job Requisition Form

**Position to be filled:** Director

**Department:** Environmental Protection

#### **Required Qualifications/Essential Duties:**

- Must have an Associate's Degree (A.S.) in Environmental Sciences – **Required**;
- Four years' experience working within a Tribal Governmental Environmental Department- **Preferred**;
- Advanced degree in Environmental Sciences (BS, MS, PhD) – **Preferred**;
- Experience and knowledge of Water Quality, Air Quality and Soil Quality Management Systems – **Preferred**;
- CA State License – Water Treatment Operator Grade I; -**Preferred**;
- CA State License – Backflow Testers License – **Preferred**;
- CA State License – Water Distributor Grade II – **Preferred**;
- All preferred license/certifications above must be required one year of hire- **Required**;
- Valid California Driver License – **Required**;
- Must be insurable by companies' insurance carrier and maintain throughout employment – **Required**;
- Analyze and review samples of filtered water to ensure that quantities of solids left in suspension are below prescribed limits;
- Determine and ensure appropriate amounts of liquid chlorine to be used in chlorinators to destroy microbes and other harmful organisms basing amounts of finding of Microbiologist;
- Determine and ensure the kinds and amounts of chemicals to be used in removing minerals, acids, salts and other inorganic compounds from water to soften it;
- Ensure test samples are extracted from various points in distribution systems such as mains, tanks, pumps and outlets to discover possible sources of water contamination;
- Develop and submit quarterly reports which include: status of each work plan task, status of expenditures for reporting period, summary of accomplishment and discuss any problem which have or are expected to impact performance;
- Drive to various points to ensure appropriate actions are followed according to policies and procedures;
- Develop and implement Water Quality Monitoring Programs; Develop and implement Air Monitoring Programs;
- Oversee the development of policies and procedures for water quality standards, environmental quality standards, protection and appropriate codes and Tribal Ordinances;
- Other duties as assigned;
- Drive company vehicle and personal vehicle to conduct business on behalf of the EPA Department.

**Reports to:** Director Operations and Admin

**Starting Rate of Pay:** \$91,520.00 D.O.E. (Exempt)

**Approximate Hours:** 40+ Hours per week

**Updated:** March 22, 2023

**Deadline:** Open Until Filled

---

Department Director

Date

---

Human Resources Director

Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.