

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at www.tachi-yokut-nsn.gov

Job Requisition Form

Department: Maintenance

Position to be Filled: Groundskeeper I

Required Qualifications/Essential Duties:

- Must have High School Diploma or General Education Degree (GED)
- Trims and edges around walks, flower beds, and walls;
- Prunes shrubs and trees to shape and improve growth or remove damages leaves, branches, or twigs;
- Sprays lawn, shrubs, and trees with fertilizer, herbicides, and insecticides;
- Rakes and bags or burns leaves;
- Cleans grounds and removes litter around tribal buildings, cemetery, and Tribal Elder yards;
- Plants grass, flowers, trees, and shrubs;
- Waters lawn, shrubs, and plants;
- Repairs, install fences, gates, walls, and walks;
- Cleans out drainage ditches and culverts;
- Sharpens tools such as week cutter, edging tools, and shears;
- Makes minor repairs on equipment such as lawn mower, spreader;
- Dispose of major debris;
- Reports needed repairs and safety concerns;
- Assist with funerals at Tribal cemetery;

Reports To: Groundskeeper Supervisor

Starting Rate of Pay: \$18.50 per hour (Non-Exempt)

Approximate Hours: 40+ hrs per wk

Date Posted: December 13, 2023

Deadline: Open Until Filled

Department Director

Date

Human Resources Director

Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.