

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Personnel Department, Monday-Friday Monday - Friday from 8am - 5pm, (Excluding Holidays) or you may contact the Human Resource Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at [www.tachi-yokut-nsn.gov](http://www.tachi-yokut-nsn.gov)

## Job Requisition Form

**Department:** Cultural

**Position to Be Filled:** Part-Time/On-Call Native American Monitor - **Contracted Services (5)**

**Summary:**

This position is responsible for monitoring and observing excavation activities for any obvious signs of cultural resources and document such findings. Making presentations in front of small and large audiences, also responsible for any reburials of ancestral human remains that are received back from museums and construction sites.

**Required Qualifications/Essential Duties:**

- High School Diploma, or General Education Degree (GED) plus one to three months related experience in Archeology and/or Anthropology.
- Must be a SRR Tribal Member - **REQUIRED**
- Must have own reliable transportation to travel to and from work sites - **REQUIRED**
- Valid California Drivers License-**REQUIRED**
- Must show proof of personal vehicle insurance and maintain throughout employment- **REQUIRED**
- To observe and monitor construction sites and developments on the Santa Rosa Rancheria or other sites assigned
- Prepare and present presentations
- Participate in re-burials on ancestral human remains
- Prepare reports on any findings
- Must be able to travel
- Make recommendations to various organizations that it pertains to for the proper removal or disposal of any cultural resources found on any of the sites
- Communicate well with other organizations and/or representatives
- Follow procedures according to laws and codes that apply
- Implement the laws and codes with other organizations

**Reports To:** Director/Cultural Specialist II

**Starting Rate of Pay:** \$20.00 per hr (**Non-Exempt**)

**Approximate Hours:** Part-Time/On-Call (**Temporary**)

**Date Posted:** October 30, 2014

**Filing Deadline:** Open until filled

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**Department Director**

**Date**

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**Human Resource Director**

**Date**

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with, and subject to applicable law, including Title VII of the Federal Civil Rights Act, which recognizes Native American employment preference.